

# COMMUNITY SCRUTINY COMMITTEE

## 1<sup>ST</sup> JULY 2021

### FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 30<sup>TH</sup> SEPTEMBER

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?  If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?
Annual Performance Report 2020/21 (Planning Services)	The Planning Performance Framework table, which was adopted in November 2014, reports the performance of local planning authorities (LPAs) against indicators and targets set by the WG. It categorises the LPA's performance against them into one of three performance bands of: Improve (red)/ Fair (amber)/Good (green).  It is a requirement to submit an Annual Performance Report (APR) by 31 October annually to the WG.	To enable the committee to monitor the Planning Department's performance for 2020/21 prior to submission to the Welsh Government
Local Development Plan – Annual Monitoring Report	The authority is required by the Welsh Government to produce an Annual Monitoring Report by the 31 <sup>st</sup> October each year on the Carmarthenshire Local Development Plan for evaluation against set indicators and targets.	To enable the committee to monitor the Performance of the Carmarthenshire Local Development Plan prior to the reports' submission to the Welsh Government

Scrutiny Actions Update	Scrutiny Actions and Referrals update	This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.
Revenue and Capital Budget Monitoring (out turn 2020/21)	This is the Annual Budget Monitoring Report providing the final out-turn position for the 2020/21 financial year	To enable the Committee to undertake its monitoring of the Community and Environment Department budgets which fall within its remit
Revenue and Capital Budget Monitoring 2021/22	This is a standard quarterly budget report covering the revenue and capital budgets for the Community and Environment Departments which fall within the remit of the Community Scrutiny Committee	To enable the committee to undertake its monitoring role of the Community and Environment Department budgets which fall within its remit
Quarter 1 Performance Monitoring	This is the standard Performance Management report on our progress in delivering the objectives/actions and targets set out in the New Corporate Strategy. It covers those elements of the strategy that fall under the remit of this Scrutiny.	To enable the committee to undertake its monitoring role.

**When choosing a topic a Scrutiny Committee should consider whether:-**

- **scrutiny could have an impact and add value**
- **the topic is of high local importance and reflects the concerns of local people**
- **the resources are available that would be required to conduct the review, in terms of resources and budget**
- **it avoids work duplication elsewhere**
- **the issue is one that the committee can realistically influence**
- **the issue is related to an area where the council, or one of its partners, is not performing well**
- **the issue is relevant to all or large parts of the local area**
- **the review would be in the council's interests.**

**Topics are not suitable for scrutiny when:**

- **the issue is already being addressed elsewhere and change is imminent**

- **the topic would be better addressed elsewhere (and will be referred there)**
- **scrutiny involvement would have limited or no impact upon outcomes**
- **the topic may be sub-judice or prejudicial to the council's interest**
- **the topic is too broad to make a review realistic**
- **new legislation or guidance relating to the topic is expected within the next year**
- **the topic area is currently subject to inspection or has recently undergone substantial change.**